



Buckland & Chipping Parish Council

Clerk: Caroline Scott, Lye End Farm, Sandon, Herts, SG9 0RS

Tel: 07542 758 948

e mail: clerk@bucklandandchipping.org.uk

www.bucklandandchipping.org.uk

MEETING No 340 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Meeting

Monday 3rd November 2025, 7.30pm at The Manor House, Buntingford

To: Cllrs Jeff Kenyon(Chair), Penny Baxter-Newman (Vice), Helen Dauris

You are summoned to attend Meeting No 340 to transact the business on this agenda.

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

C Scott

Mrs C Scott,

Date: 27th October 2025

Clerk to Buckland and Chipping Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

340.1 Apologies for absence

To receive apologies for absence.

340.2 Co-option

1. To review applications for the vacancy of Buckland and Chipping Parish Councillor

340.3 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

340.4 Minutes:

1. To confirm the minutes of Buckland and Chipping Parish Council Meeting [339 1st September 2025](#) as an accurate record of proceedings

340.5 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. Central crime report Sept 25

340.6 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern.

340.7 Finance

1. To note receipt of income

2. To receive summary report of receipts and payments against budget

3. To receive bank reconciliation

4. To receive quotes –

a. New Arnold Baker Administration 14th Edition book £180

b. CT Gardens Ltd, £190 per visit on planned 12 cuts between April to October 2026

5. To authorise payments of Invoices made in accordance with the budget

6. Bank Mandate

7. Community Defibrillator & CPR Awareness Training

8. To approve budget for 2026-27

340.8 Planning

To receive a planning report on applications and decisions – **all below are applications are awaiting decision on EHDC website**

1. 3/25/1400/HH - Popeswell Chipping Hertfordshire SG9 0PQ

2. X/25/0458/CND - The Countryman Chipping Hertfordshire SG9 0PG

3. 3/25/1141/LBC - Malyons Bury Weir Lane Buckland Hertfordshire SG9 0PU

340.9 Reports from Working Parties and Committees

1. Bonfire Night – to confirm details

2. Remembrance Day

3. Carol Service – St Andrew's Church, Buckland

4. Storage solution

5. Litter bins

6. November/December Newsletter:

1. to discuss content

2. to agree an editor

3. to agree delivery date as Saturday

340.10 To note items for future agendas: and to receive any other items for future consideration

340.11 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 5th January 2025, Manor House, Buntingford



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MEETING No 339 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Meeting

Monday 1st September 2025, 7.30pm at St Andrew's Church, Buckland

Attending: Cllrs Jeff Kenyon(Chair), Penny Baxter-Newman (Vice), Robert Arkle, Helen Dauris

Present: C Scott (Clerk), DCllr V Burt, HCllr T Smith, 4 parishioners

Minutes

Meeting opened, 19:30

339.1 Apologies for absence

To receive apologies for absence. **None**

339.2 Declarations of Interest and dispensations

- 1. To receive declarations of interest from councillors on items on the agenda**
 - 2. To receive and consider members' written requests for dispensations for declarable interests (if any)**
 - 3. To grant any requests for dispensation as appropriate**
- None**

339.3 Minutes:

- 1. To confirm the minutes of Buckland and Chipping Parish Council Meeting [338 14th July 2025](#) as an accurate record of proceedings **resolved** proposed Cllr R Arkle, seconded Cllr P Baxter Newman, unanimously agreed**

339.4 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

- 1. Crime report [August 2025](#) - **Noted****

339.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern.

Parishioner was glad to see the new Chipping gateway sign, funded by the previous HCC J Jones's Highways Locality Budget. Parking on the verge along the A10 near the Whiteley Lane turning is illegal and blocking sight lines for people turning on to the A10 from Whiteley Lane, it is also damaging the verge. Can the parish council send a letter to residents. This was concurred by fellow parishioners and they also highlighted the parking on the pathway.

A parishioner thanked the council for the clearing of the common area on Back Lane, but had hoped they could have cut it lower, they also noted there has been an amount of earth left on the grassed area east of Hawthorns.

Bins have not been collected in Rectory Close (the part which joins the Barkway Road) for 4 weeks, since the new refuse system was introduced at the beginning of August. DCllr V Burt confirmed she will take it straight to the authority directly.

339.6 Policies

- 1. Bonfire event Risk Assessment – delete Portaloo**

339.7 Finance

- 1. To note receipt of income - **noted****
- 2. To receive summary report of receipts and payments against budget - **noted****
- 3. To receive bank reconciliation - received**
- 4. To receive quotes – HCllr T Smith advised that a new salt bin can be obtained from HCC. Deadline is next week. contact HCC to replace bin – contact T Smith**

5. Clerk salary – annual increase in accordance with NALC £13.05 to £13.47/hr, 18hrs/month. Back dated to April 2025 - **resolved** proposed Cllr R Arkle, seconded Cllr J Kenyon
6. To authorise payments of Invoices made in accordance with the budget **resolved** proposed Cllr P Baxter Newman, seconded Cllr R Arkle, unanimously agreed

339.8 Planning

To receive a planning report on applications and decisions – **None received**

339.9 Reports from Working Parties and Committees

1. Bonfire Night – to confirm details Saturday 8th November 2025, parishioner has offered a donation towards the fireworks evening, Clerk to contact Parishioner. Working party is underway. HCC Cllr T Smith offered £250 from his locality Budget towards the costs of the Event. Burns First aid kit to be purchased, and a flyer printed A5 - **resolved** proposed Cllr P Baxter Newman, seconded Cllr J Kenyon, unanimously agreed
2. Recent road accidents in the villages – 2 incidences in Chipping, 1 in Buckland. Discussion about speed cameras being placed within the village. Speed cameras are hard to get placed as they are normally placed where fatal accidents or casualties have taken place. HCCllr T Smith will look into this.
3. Reducing the speed limit on the Barkway road between the A10 and the Buckland village signs to 30 mph – HCCllr T Smith will look into starting the process of lowering the speed limit, Clerk to send a marked up map of lane
4. Requesting that the speed limit on the A10 through the villages of Buckland and Chipping is reduced to 30 mph – A discussion was had with the idea of lowering the speed limit within the villages and derestricting the speed between the villages, it was reminded that the access to the pumping station means that the road is not able to be derestricted between the two villages.
5. Raising the Buckland name on the southern Gateway signs (as it is on the Chipping ones) so that it is more visible to drivers. – Clerk to note to HCCllr T Smith
6. Chipping sign on north-west side of the A10 from Chipping – noted
7. Parking in Buckland along the A10 verge – discussed in public matters, Clerk to circulate letter to councillors for agreement
8. Litter picking and bin collections – Paid-for litter pickers should have an extra bin provided to them. Bin collections discussed in public matters, DCllr V Burt to look into.
9. September/October Newsletter:
 1. to discuss content – Deadline for newsletter contributions is Friday 26th September. bonfire, parking on the green outside Whiteley Lane, small editorial correction from last newsletter, Carol service
 2. to agree an editor – PBN & Clerk
 3. to agree delivery date as Saturday 4th October

339.10 To note items for future agendas: and to receive any other items for future consideration
Councillor vacancies

339.11 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 3rd November 2025, Manor House, Buntingford

Meeting closed 20:37

Neighbourhood Policing Report SEPTEMBER 2025

*NO RECORDED CRIMES – Does not include reports for domestic incidents, child protection investigations, or sexual offences. Not all reported incidents end up being recorded as crimes and will therefore not appear on the report.

ASPENDEN

*NO RECORDED CRIMES

BRAUGHING

- 1x Theft – Potential suspect, investigations ongoing.
- 2x Interference with Motor Vehicle - No suspects identified, investigations ongoing.

BUCKLAND

- 1x Theft of Flag - No suspects identified

BUNTINGFORD

- 1x Attempted Burglary – No suspects identified.
- 1x Theft of Number Plates – No suspects identified.
- 2x Burglary – ASB related abandoned building, investigations ongoing.
- 1x Theft of Doorbell – No suspects identified, investigations ongoing.
- 1x Possession Class B – Suspect interviewed.
- 2x Criminal Damage – Potential neighbour dispute, investigations ongoing.
- 1x Theft of Motor Vehicle – Moped moved by youths and subsequently recovered.
- 2x Make off Without Payment – 1x Vehicle identified, investigations ongoing. 1x Suspect identified, investigations ongoing.
- 1x Fraud - Suspect identified, potentially civil claim.
- 1x Racially or religiously aggravated common assault - Suspect identified, investigations ongoing.
- 1x Causing serious injury by careless or inconsiderate driving- Suspect arrested, investigations ongoing.

CHIPPING

*NO RECORDED CRIMES.

PUCKERIDGE

- 1x Public Order Offence - No suspects identified.
- 1x Burglary – Shed break in. Suspects linked to other crimes in region, investigations ongoing.

STANDON

*NO RECORDED CRIMES

THROCKING

*NO RECORDED CRIMES

WYDDIAL

*NO RECORDED CRIMES

Other news and updates:

The Neighbourhood Policing Team got off to a busy start in September with the new school term, the Buntingford Classic Car Show, and Buntingford Police Station hosting an open day.

The local officer for Buntingford recently investigated reports of an unregistered canine being walked off lead and without a muzzle. This resulted in a warrant being carried out at an address with the assistance of the Police Dog Unit. The owner was spoken with and a Community Resolution issued.

Our Sergeant, in conjunction with the Environment Agency, has been working hard in recent weeks to identify vehicles and offenders involved in widespread industrial fly-tipping. As a result of a 4am operation, arrests were made and two large vehicles were seized. Subsequent searches led to the discovery of additional criminal offences.

As part of the local policing priorities, regular patrols of areas where young people gather in Buntingford have been ongoing. There has been less ASB reported and less littering, but there have still been a couple of instances where we have come across evidence of alcohol, cannabis, and nitrous use. Some young people have been spoken with as a consequence of this. Children in school uniform behaving in an anti-social manner have been identified by the relevant schools and dealt with accordingly. A large group of children spending the evening in Snells Mead Playground in Buntingford were spoken to by the local PCSO and dispersed. This particular group were polite and responsive, and have not returned to the playground area since and appear to be more mindful about the level of noise they create when they are in public areas. Work continues in these key areas at relevant times.

Focused rural patrols appear to have deterred incidents of hare coursing and poaching in our area. Investigations into suspected offenders continue, with several vehicles of interest being looked at. The team have also assisted in identifying potential offenders and a vehicle used in several burglaries across the county in the last month or so.

In addition to our day-to-day duties, we have dealt with Road Traffic Collisions, motoring offences, concerns for welfare and other serious incidents across the region. Many of our officers have also been called upon to assist with recent protests in Cheshunt.

If you need to report a crime in progress, please call 999, for all others please use 101 or online reporting <https://www.herts.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

The Herts Connected system delivers Hertfordshire police's crime alerts. Registered local residents can receive the latest crime or emergency updates and alerts, as well as information about policing events in your area. Local residents can get involved in helping to make their local area a safer place, tell us what police should be doing in their area, shape the initiatives that help to keep people and property safe, and tell us what matters are causing local communities harm.

The more residents that register, the better informed and safer our communities will be. We would be most grateful if you could continue to share the link below in any parish

communications, and especially on social media, to encourage as many local residents as possible to sign up.

<https://www.hertsconnected.co.uk/>

Your cooperation is very much appreciated.

Additional Crime Prevention Advice can be found via this link:

<https://www.herts.police.uk/cp/crime-prevention/> Thank you

East Herts Rural Highlights Video 2024-25

<https://youtu.be/bnf6PE4uuvvc?feature=shared>

Buckland and Chipping Parish Council

RECEIPTS LIST

27 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	VAT reclaim	07/04/2025		Unity Bank	XYV126000106951	VAT reclaim	HMRC	X	2,304.91		2,304.91
											2,304.91
2	Precept	25/04/2025		Unity Bank	B8901	Precept	East Hertfordshire Council	X	5,747.50		5,747.50
											5,747.50
4	Donation Received	22/09/2025		Unity Bank		Donation	D R Hodge	X	100.00		100.00
											100.00
3	Precept	26/09/2025		Unity Bank	B8901	Precept	East Hertfordshire Council	X	5,747.50		5,747.50
											5,747.50
Total									13,899.91		13,899.91

Summary of Receipts and Payments

All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Clerk Expenses				200.00		200.00	200.00 (100%)
4	Office & Admin				440.00		440.00	440.00 (100%)
5	Payroll Service				70.00		70.00	70.00 (100%)
6	Audit Costs				251.88	251.88		(0%)
7	Website hosting				200.00	30.00	170.00	170.00 (85%)
8	Insurance				550.00	556.52	-6.52	-6.52 (-1%)
9	Hall Hire				111.00	20.00	91.00	91.00 (81%)
10	Election Reserve							(N/A)
11	Training				300.00	37.50	262.50	262.50 (87%)
12	Newsletter				429.00	156.00	273.00	273.00 (63%)
13	Bank Charges							(N/A)
14	Other							(N/A)
SUB TOTAL					2,551.88	1,051.90	1,499.98	1,499.98 (58%)

Earmarked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
36	Election costs							(N/A)
SUB TOTAL								(N/A)

Events

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Summer Event				1,300.00		1,300.00	1,300.00 (100%)
28	Winter Event				500.00		500.00	500.00 (100%)
33	Spring National Clebrations				500.00	271.43	228.57	228.57 (45%)
SUB TOTAL					2,300.00	271.43	2,028.57	2,028.57 (88%)

General

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Poppy Wreath				20.00		20.00	20.00 (100%)
24	Kiosks & Electric				150.00		150.00	150.00 (100%)
25	AED							(N/A)
26	Misc & Reserve				350.00		350.00	350.00 (100%)
32	Bank Charges				72.00	36.00	36.00	36.00 (50%)
34	CAB Donation				50.00	50.00		(0%)
39	Donation							(N/A)
41	PC Assets				400.00		400.00	400.00 (100%)
SUB TOTAL					1,042.00	86.00	956.00	956.00 (91%)

Summary of Receipts and Payments

All Cost Centres and Codes

Income		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
31	Precept	11,495.00	11,495.00					(0%)
35	Event Income							(N/A)
37	VAT reclaim		2,304.91	2,304.91				2,304.91 (N/A)
38	Donation Received		100.00	100.00				100.00 (N/A)
40	Grant received							(N/A)
SUB TOTAL		11,495.00	13,899.91	2,404.91				2,404.91 (20%)

Litter Picking		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	Buckland Litter Pick				1,140.00	570.00	570.00	570.00 (50%)
30	Chipping Litter Pick				1,140.00	570.00	570.00	570.00 (50%)
SUB TOTAL					2,280.00	1,140.00	1,140.00	1,140.00 (50%)

Maintenance		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
19	Grass Cutting				2,280.00	1,580.00	700.00	700.00 (30%)
20	Dog Litter Bins				650.00	659.55	-9.55	-9.55 (-1%)
21	Trees & Reserve							(N/A)
22	Bus Shelter				600.00		600.00	600.00 (100%)
42	Property Repairs				300.00	150.00	150.00	150.00 (50%)
43	AED unit				100.00	486.00	-386.00	-386.00 (-386%)
SUB TOTAL					3,930.00	2,875.55	1,054.45	1,054.45 (26%)

Salary		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salary				3,344.39	2,022.96	1,321.43	1,321.43 (39%)
2	PAYE					27.00	-27.00	-27.00 (N/A)
SUB TOTAL					3,344.39	2,049.96	1,294.43	1,294.43 (38%)

Subscriptions		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	HAPTC				158.13	158.13		(0%)
16	ICO				40.00		40.00	40.00 (100%)
17	SLCC				72.00		72.00	72.00 (100%)
18	CPRE							(N/A)

Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL				270.13	158.13	112.00	112.00 (41%)
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Summary

NET TOTAL	11,495.00	13,899.91	2,404.91	15,718.40	7,632.97	8,085.43	10,490.34 (38%)
V.A.T.					268.52		
GROSS TOTAL		13,899.91			7,901.49		

Buckland and Chipping Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 27/10/2025		
	Cash in Hand 01/04/2025		14,624.03
	ADD Receipts 01/04/2025 - 27/10/2025		13,899.91
	SUBTRACT Payments 01/04/2025 - 27/10/2025		28,523.94
	Cash in Hand 27/10/2025 (per Cash Book)		7,901.49
B			20,622.45
	Cash in hand per Bank Statements		
	Petty Cash 27/10/2025	0.00	
	Unity Bank 27/10/2025	20,622.45	
			20,622.45
B	Less unrepresented payments		
			20,622.45
	Plus unrepresented receipts		
	Adjusted Bank Balance		20,622.45
	A = B Checks out OK		

30-Sep-25	18:58 Service Charge		-6	20622.45
26-Sep-25	06:16 EAST HERTS COUNCIL	B8901	5747.5	20628.45
22-Sep-25	06:26 B/P to: C T Gardens	BUCKLAND INV0234	-190	14880.95
22-Sep-25	03:58 DAV R HODGE + CO	HODGE DONATION	100	15070.95
12-Sep-25	08:33 B/P to: C T Gardens	BUCKLAND INV0220	-250	14970.95
12-Sep-25	08:33 B/P to: TEEC	INV-5383	-36	15220.95
12-Sep-25	08:33 B/P to: Naomi Longcroft	BUCKLAND LITTER	-190	15256.95
12-Sep-25	08:33 B/P to: Caroline Scott	CLERK SALARY	-741.06	15446.95
12-Sep-25	08:33 B/P to: HMRC Cumbernauld	475PM001762172606	-9	16188.01
12-Sep-25	08:33 B/P to: Linards Ltd	5248	-52	16197.01
12-Sep-25	08:33 B/P to: MR DALE HOLT	CHIPPING LITTER	-190	16249.01

Buckland and Chipping Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

27 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
39	Grass Cutting	19/09/2025		Unity Bank	INV-0234	Grass Cutting	CT Gardens	Z	190.00		190.00
											190.00
46	Website hosting	03/11/2025		Unity Bank	INV-5457	Administration	TEEC Ltd	S	187.20	37.44	224.64
											224.64
43	Grass Cutting	03/11/2025		Unity Bank	inv 0254	Grass Cutting	CT Gardens	Z	190.00		190.00
											190.00
44	Newsletter	03/11/2025		Unity Bank	5717	Printing	Linards Ltd	Z	88.00		88.00
											88.00
40	Bank Charges	03/11/2025		Unity Bank		bank charge	Unity Bank	E	6.00		6.00
											6.00
41	Chipping Litter Pick	03/11/2025		Unity Bank		Litter Picking	Dale Holt	Z	190.00		190.00
											190.00
42	Buckland Litter Pick	03/11/2025		Unity Bank		Litter Picking	Naomi Longcroft	Z	190.00		190.00
											190.00
45	Winter Event	03/11/2025		Unity Bank	0251021	Event Expenses	Tapp's Fireworks	S	405.93	81.19	487.12
											487.12
Total									1,447.13	118.63	1,565.76

Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role



INVOICE

Buckland and Chipping Parish Council
Lye End Farm, Sandon, HERTS SG9 0RS

Invoice Date
16 Sep 2025

Ct gardens ltd

Invoice Number
INV-0234

Description	Quantity	Unit Price	Amount GBP
Buckland and Chipping Parish Council Grass cutting 08/09/2025	1.00	190.00	190.00
Subtotal			190.00
TOTAL NO VAT			0.00
TOTAL GBP			190.00

Due Date: 30 Sep 2025

C T GARDENS Limited
Sort; 30-99-50.
Acc; 52640868



INVOICE

Buckland and Chipping Parish Council
Lye End Farm, Sandon, HERTS SG9 0RS

Invoice Date
23 Oct 2025

Ct gardens ltd

Invoice Number
INV-0254

Description	Quantity	Unit Price	Amount GBP
Buckland and Chipping Parish Council Grass cutting 13/10/2025	1.00	190.00	190.00
Subtotal			190.00
TOTAL NO VAT			0.00
TOTAL GBP			190.00

Due Date: 6 Nov 2025

C T GARDENS Limited
Sort; 30-99-50.
Acc; 52640868

Linards Ltd

16 Mead Business Centre, Mead Lane
Hertford, Hertfordshire, SG13 7BJ
United Kingdom

Website linards.co.uk
Telephone: 01992 526170
Email debbie@linards.co.uk



Invoice To:

Caroline Scott
Buckland & Chipping Parish Council
Lye End Farm
Sandon
Herts
SG9 0RS

Invoice Date

14/10/2025

Due Date

13/11/2025

Reference

43132

Invoice Number

5717

SALES INVOICE

Description	Qty	Total	VAT %	Net
Buckland Newsletter & Bonfire leaflets	1.00	88.00	0.00	88.00

VAT Rate	Net	VAT	Total Net	88.00
Exempt 0.00% (0.00%)	£88.00	£0.00	Total VAT	0.00
			TOTAL	£88.00

Registered in England and Wales No. 6308624 , VAT Registration Number GB 916204841
Registered Address 16 Mead Business Centre, Mead Lane, Hertford, Hertfordshire, SG13 7BJ, United Kingdom

BACS Payments to:
Sort Code: 60-23-07
A/C 73060984
BIC: NWBK GB2L

#0251021



Tapps Garden Centre

Tapps Garden Centre, Wallington Road, Baldock, Herts SG7 6RS

Date 9th October 25

Invoice To

Buckland and Chipping Parish Council

Ship To

Collect

VAT GB455932328

Fireworks for Show.

Quantity	Description	Unit Price	Total
1	Garden Party	£41.65	£41.65
1	Ascended	£45.83	£45.83
1	Bewitched	£55.00	£55.00
1	10/10	£87.50	£87.50
1	Battalion rockets	£29.15	£29.15
1	End game	£79.15	£79.15
1	Polar Hustle	£39.99	FOC
			£338.28
		VAT	£67.65
		Total	£405.93

Bank Details

Barclays

Account Number

90041491

Sort Code

20-20-37

Tel 01462896302

Email admin@tappsgardencentre.org

Fax N/A

Web tappsfireworks.com

Thank you for your business

**TEEC**

TAX INVOICE

Buckland and Chipping Parish Council
Attention: Colin Marks
17 Park Lane
Puckeridge
Herts
SG11 1RL

Invoice Date
03 Oct 2025

Invoice Number
INV-5457

Reference
QU-3530

VAT Number
GB926762203

TEEC Limited
10-11 West Mills Yard
Newbury
Berkshire
RG14 5LP
UNITED KINGDOM

Description	Quantity	Unit Price	VAT	Amount GBP
bucklandandchippingparishcouncil.wor dpress.com - hosting 2025				
Hosting – Re-ccurring Charges 12 months website hosting including all standard TEEC security features and services	12.00	13.00	20%	156.00
clerk.bucklandandchippingpc@gmail.co m				
Subtotal				156.00
Total VAT 20%				31.20
Invoice Total GBP				187.20
Total Net Payments GBP				0.00
Amount Due GBP				187.20

Due Date: 02 Nov 2025

Terms & Payment Advice

Please include our invoice number as references in the transactions.

Bank Name - LloydsTSB Newbury, RG14 5HB
Sort Code - 309589
Account Number - 00138008
BIC: LOYDGB21041
IBAN: GB87 LOYD 3095 8900 1380 08

Subject to the standard TEEC terms, conditions of sale and warranties.

	2024/25 Actual	2025/26 Budget	Actual to 27th October 2025 - Net	Forecast to 31 March 2026 - Net	Draft Budget 2026/27	Comments October 2025
Receipts						
Precept	10,450.00	11,495.00	5,747.50	11,495.00		
Summer Event	573.25	250.00				
Winter Event				250.00		received from locality grant
Coronation/May Celebration						
Donation received				100.00		
Grants	10,477.58					
VAT Reclaim	384.42		2,304.91			anticipate £ vat reclaim
TOTAL	21,885.25	11,745.00	8,052.41	11,845.00	0.00	
Expenditure						
Administration						
Clerk Expenses		200.00		200.00	50.00	
Office & Admin	560.33	440.00		440.00	440.00	scribe in year 24-25 we paid scribe two payments for 2 separate years
Payroll Service	137.76	70.00		70.00	70.00	
Audit Costs	187.25	251.88	251.88	251.88	251.88	Herts IAS charges for Councils 25-26.pdf depends on actual expenditure of the year
Website hosting	165.99	200.00	30.00	200.00	190.00	
Insurance	527.23	550.00	556.52	556.52	575.00	
Hall Hire	129.50	111.00	20.00	111.00	114.00	
Training	124.00	300.00	37.50	300.00	300.00	
Newsletter & Leaflets	332.00	429.00	156.00	429.00	429.00	
Bank Charges	53.40	72.00	36.00	72.00	72.00	
Other		350.00		350.00	350.00	
Events						
Summer Event	557.60	1,300.00		0.00	0.00	all event expenses come under Section 137 payments, this is calculated at 227 electors £11.10/elector, the
Winter Event	349.92	500.00	338.28	500.00	500.00	maximum we are allowed to spend is <u>£2519.70</u> (2025-26 figures)
Spring national celebrations	641.98	500.00	271.43	271.43	500.00	
General						
Poppy Wreath		20.00		20.00	20.00	
Kiosk Electricity		150.00		150.00	150.00	This has not been paid and is still in contention, I have not had confirmation that the kiosk is functioning
AED (automated external defibrillator)		100.00	486.00	486.00	100.00	correctly vet- this figure in Net carried forward since 2023 1 battery replacement April 2025, 2 pads replaced May 2025, these have lasted 3+ years pads are approx £60, we have 2 units, replacement batteries are approx £210. Is this what the Kiosk refurb reserve is there for or are we expecting to refurb the kiosks again?
CAB Donation (Citizens Advice)	50.00	50.00	50.00	50.00	50.00	
Isabel Hospice Donation	115.60			0.00		As there are no current plans for a harvest fayre I have left this empty for now, however for future reference, this is in payment for the use of the Field in Chipping. It was 30% of the takings at the door Sept 2024.
PC Assets	9,109.68					There are no current plans for purchasing assets
Storage of PC Assets		100.00		100.00	100.00	This is to be discussed
Litter Picking						
Buckland Litter Pick	1,140.00	1,140.00	570.00	1,140.00	1,140.00	These have stayed the same for several years, do you want to consider an increase, especially due to the disposal of litter
Chipping Litter Pick	1,140.00	1,140.00	570.00	1,140.00	1,140.00	
Maintenance						
Grass Cutting	2,090.00	2,280.00	1,580.00	2,280.00	2,280.00	awaiting new quote
Dog Litter Bins	640.34	650.00	659.55	659.55	680.00	4 dog bins 65 times a year
Trees				0.00		Lines of responsibility under review -earmarked reserve
Bus Shelters	300.00	600.00		600.00	360.00	£60*6, consider a new cleaner
Property Repairs	103.31	250.00	150.00	250.00	250.00	
Milestone		50.00		50.00	50.00	
Salt bin		400.00		400.00	400.00	
Salary						
Salary & PAYE	2,113.50	3,344.39	2,049.96	3,344.39	3,183.50	This typically increases annually in line with NALC. 2025 - Payscale 16 £13.47/hr, 2025 Payscale 16 £?/hr

Subscriptions					
HAPTC	146.84	158.13	158.13	158.13	165.00 Exact membership emailed 7/11/24 Hertfordshire Association of Parish and Town Councils
ICO	35.00	40.00		40.00	40.00 Information Commissioners Office (GDPR)
SLCC	72.00	72.00		72.00	72.00 Society of Local Council Clerks is the professional body for local council clerks
Contingency reserve					
Technology Reserve					
Other reserves		350.00			350.00
Earmarked reserves					
Election Reserve		600.00			600.00 THESE NEED TO BE DISCUSSED AND AGREED AT THE MEETING, INDIVIDUALLY MINUTED
Kiosk refurb		350.00			350.00
Friends of St Andrews Church		100.00			100.00
Trees		200.00			200.00
AED savings					100.00
TOTAL NET EXPENDITURE	20,823.23	16,168.40	7,971.25	14,691.90	14,372.38 Precept expectation
Precept expectation	21,885.25	11,745.00	8,052.41	11,845.00	0.00
VAT					
Spending from general Reserves	-1,062.02	4,423.40	-81.16	2,846.90	14,372.38 GENERAL RESERVE MINIMUM LEVEL RECOMMENDED £16000
Opening bank accounts					
Unity Trust Bank	01 April 2025	03 December 2025	31 March 2025	31 March 2026	
	15,886.56	17,074.75	15,886.56	13,039.66	
TOTAL bank					
add projected income		11,745.00	11,845.00	0.00	
less projected expenditure		16,168.40	14,691.90	14,372.38	
Anticipated year end reserves		11,463.16	13,039.66	-1,332.72	
the tax base is important as the Band D tax for your area is calculated by dividing your precept by the tax base figure.					
Council tax base 2025-26	111.88	0.00			
Council tax base 2024-25	116	99.09			

Internal Audit Service Fees & Charges Year Ending 31st March 2026

Band	Expenditure from	To	Council Fee 31 March 2026
1	£0	£15,000	£200.36
2	£15,001	£25,000	£251.88
3	£25,001	£50,000	£309.12
4	£50,001	£100,000	£360.64
5	£100,001	£200,000	£446.51
6	£200,001	£300,000	£532.38
7	£300,001	£400,000	£595.35
8	£400,001	£500,000	£658.32

Where a council requests additional audit work that is substantially beyond the scope of the annual internal audit then details of the work should be submitted to the County Officer, who will consider the request and advise the council of any additional cost
Expenditure is the *total* payments made

Caroline Scott
Buckland Parish Council
Lye End Farm
Sandon
SG9 0RS

Date: 12 September 2025
Our Ref: 3/25/1400/HH

**Notice to Parish / Town Council
Town and Country Planning Act 1990 (as amended)**

Dear Caroline Scott,

APPLICATION: 3/25/1400/HH

PROPOSAL: Erection of garage with home office and gymnasium, including installation of solar panels, following demolition of existing garage

AT: Popeswell Chipping Hertfordshire SG9 0PQ

CONSULTATION

Deadline: Please send me your comments by: 3rd October 2025

Please be advised that the above application has been submitted and we shall be pleased to receive any representations you may wish to make by the above date.

The plans and supporting documents and the name of the officer can be viewed on our website at:

<https://publicaccess.eastherts.gov.uk/online-applications/>

Please enter the application reference quoted above and Search.

Should no representations be received within this period, it will be assumed that you have none to make and the application will be determined accordingly.

Yours faithfully,



On Behalf of Development Management

Click this link to view the consultation online: <https://publicaccess.eastherts.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T1PLXXGLGNM00&prevPage=inTray>

Caroline Scott
Buckland Parish Council
Lye End Farm
Sandon
SG9 0RS

Date: 3 September 2025
Our Ref: 3/25/1141/LBC

**Notice to Parish / Town Council
Planning (Listed Building and Conservation Areas) Act 1990 (as amended)**

Dear Caroline Scott,

APPLICATION: 3/25/1141/LBC

PROPOSAL: Change the external paint colour of the cottage from yellow to pistachio.
Render two small areas above each of the porches to the front of the cottage and a larger section to the rear.

AT: Malyons Bury Weir Lane Buckland Hertfordshire SG9 0PU

CONSULTATION

Deadline: Please send me your comments by: 24th September 2025

Please be advised that the above application has been submitted and we shall be pleased to receive any representations you may wish to make by the above date.

The plans and supporting documents and the name of the officer can be viewed on our website at:

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